[Week 3] meeting minutes

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| --- | --- |
| Location: | [Google Meet ] |
| Date: | [4 March ] |
| Time: | [8:30pm – 9:45pm] |
| Attendees: | [Koshish Khadka, Kaustuv Jung Shah, Ravi Shrestha, Chandan Bam , Unik Rai ] |

# Agenda items

1. Design

We recognized the need for a design prototype. We opted to use Figma, a popular design tool, to create the prototype.

1. Wireframe/ Use case

These tools would provide a visual representation of the project and allow for a clear understanding of its structure and functionality

1. Programming Language fixed

After analyzing the project objective and the features to be used we decided to use HTML,CSS,JavaScript and Bootstrap for frontend and PHP ,SQL for the backend

| Action items | Owner(s) | Deadline | Status |
| --- | --- | --- | --- |
| [Research] | [Koshish Khadka ] | [March 9] | [in progress] |
| [Design,Wireframe] | [Kaustuv Jung Shah] | [March 9] | [in progress] |
| [Research] | [Ravi Shrestha ] | [March 9] | [Progress] |
| [Research] | [Chandan Bam ] | [March 9] | [Progress] |
| [Research] | [Unik Bam] | [March 9] | [Progress] |

# Attendance

Sign \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Project Manager)

Sign \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Business Analyst)

Sign \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Developer)

Sign \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Developer)

Sign \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Developer)

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| Date | Koshish | Kaustuv | Ravi | Chandan | Unik |
| 4 March | P | P | P | P | P |
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*P = Present, AR = Absent (apology received), A = Absent (no apology received)*

# Agenda for Next Meeting

1. ERD

ERD needs to be discussed as it is the visual representation of the data structure and help to identify the relationships between entities.

1. Design for UI

Design needs to be fixed to kick off the project further

1. Research

More research is required for the project